

**Texas Library Association • Automation and Technology Round Table  
Stipend Application**

Application for \$700 stipend to attend the 2010 TLA Conference April 14 – 17  
**APPLICATIONS MUST BE RECEIVED BY: February 26, 2010**

❶ Prerequisite: Employment in a Texas Library. Must be a new or newly-new (full time) attendee to the annual conference. Please see stipend guidelines for the full description of requirements.

Full Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Library: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Your Position: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_

Your library work experience listed below, most current first, with an emphasis on library automation and technology experience. (Use separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_

Your highest level of education and any degrees or certifications you hold and dates received: (Use separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous awards, honors or scholarships you have received: (Use separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Library workshops you have attended during the last two years: (Use separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

❷ On a separate sheet using 200 words or less, state your need for this stipend. Indicate how your attendance at the TLA Conference will benefit your personal development on the job and at your library. Any other facts you consider relevant should be mentioned.

❸ A letter of recommendation from your immediate supervisor must be included with your application.

④ If selected, you agree to volunteer for a minimum of **four** hours during Conference, with the duties and schedule to be arranged by the A&TRT Chair. You will be present at the A&TRT business meeting at Conference, and you will also submit a brief report to the A&TRT Chair within 30 days following Conference on what useful knowledge you acquired at the Conference and what you feel was personally gained by attending the Conference. You will also serve on the ATRT Stipend Committee for the 2011 conference.

⑤ If selected, you agree to apply part of your stipend to TLA membership if you are not already a member and agree to join the Automation and Technology Round Table

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Deadline: Application and letter of recommendation must be received by February 26, 2010.**

**Fax or Email (preferred) to:**

**Ebony Fondren**  
Collection Management & Web Librarian  
Sueltenfuss Library  
Our Lady of the Lake University  
Email: [efondren@lake.ollusa.edu](mailto:efondren@lake.ollusa.edu)  
Fax: 210-436-1616  
Phone: 210-434-6711x2336

**Notification of the status of applications will be made by March 10, 2010.**

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### **Automation and Technology Round Table TLA Conference Stipend Guidelines**

The Automation and Technology Round Table of the Texas Library Association will make available one stipend for \$600 for library employees involved in library automation and technology services to attend a TLA Conference and \$100 to attend a TLA Annual Assembly in the same year. The purpose of the stipend is to encourage membership and participation in TLA and A&TRT. The recipient will gain insight into the Automation and Technology Round Table by volunteering during the conference. **Applicants will be notified of the status of their applications by March 10, 2010.**

**Requirements** -- The basic requirements of a person to be awarded the stipend:

1. Involvement in library automation and technology activities.
2. Membership in TLA, the stipend may be used to pay for membership if the stipend winner is not already a member.
3. Membership in the Automation and Technology Round Table, a part of the stipend may be used toward membership if stipend winner is not already a member.
4. Attendance at and recognition at A&TRT's annual business meeting during the TLA conference.
5. Volunteer four hours during the TLA Conference at A&TRT sponsored activities -- the New Technology Showcase or the Net Fair.
6. Submit a report evaluating the TLA Conference, telling whether it fulfilled expectations and what, if anything, you learned that you will be able to put to use in your library. This report must be written and submitted to the A&TRT Chair within 30 days of the conference.
7. Expectation of ongoing interest in and involvement with A&TRT activities.

**Evaluation of Applications** -- The following guidelines shall be used when reviewing the applications:

1. The applicant demonstrates interest in professional development. Attendance at workshops will be a criterion.
2. The applicant shows commitment to library automation and technology.
3. The applicant has good written communication skills and expresses her/himself well.
4. Consideration will only be given to applicants who are new or newly-new to the TLA Conference activities.
5. An attempt will be made to award stipends to applicants from libraries in all parts of the state and to applicants from different types of libraries.
6. Applications are encouraged from both professional and support library staff.

#### **Funds**

Part of the conference stipend (\$300) shall be made available to the stipend winners prior to the TLA Conference. The winner shall contact the TLA office for this advance in order to defray conference expenses. The remaining funds (\$300) will be awarded upon receipt of the Conference Report by the A&TRT Chair. The \$100 stipend for the TLA Annual Assembly will be awarded upon confirmation of attendance at Annual Assembly.