

# RDA 264 Field Cheat Sheet

*(Production, Publication, Distribution, Manufacture, and Copyright Notice)*

Use the 264 field for RDA cataloging. Converting 260 fields in AACR2 records to 264 is not required, but for any new AACR2 cataloging use the 264 field.<sup>i</sup>

## 264 Indicator 2

- 0 Production
- 1 Publication
- 2 Distribution
- 3 Manufacture
- 4 Copyright notice date

‡a Place of production, publication, distribution, manufacture

‡b Name of producer, publisher, distributor, manufacturer

‡c Date of production, publication, distribution, manufacture, or copyright notice

‡3 Materials specified (NR)

## Examples<sup>ii</sup>

### Unpublished<sup>iii</sup>

```
MARC 008: 101007s1940^^^^cou^^^^^^^^^^^^000^0eng^
OCLC Ctry: cou      DtSt: s   Dates: 1940 ,
264_0 [Denver, Colorado?] : ‡b [producer not
identified], ‡c [1940?]
```

### Full publication statement

```
MARC 008: 101007s1928^^^^pau^^^^^^^^^^^^000^0eng^
OCLC Ctry: pau      DtSt: s   Dates: 1928 ,
Rankin, Pennsylvania : ‡b St. Mary's Church, ‡c 1928.
```

### Publisher location not identified but has distributor statement

```
MARC 008: 101007s2009^^^^wau^^^^^^^^^^^^000^0eng^
OCLC Ctryiv: wau      DtSt: s   Dates: 2009 ,
264_1 [Place of publication not identified] : ‡b ABC
Publishers, ‡c 2009.
264_2 Seattle : ‡b Iverson Company
```

### Publisher not identified but has manufacture statement

```
MARC 008: 101007s2010^^^^mau^^^^^^^^^^^^000^0eng^
OCLC Ctry: mau      DtSt: s   Dates: 2010 ,
264_1 Boston : ‡b [publisher not identified], ‡c 2010.
264_3 Cambridge : ‡b Kinsey Printing Company
```

**Publication date present**

MARC 008: 101007s1875^^^^nyu^^^^^^^^^^^^000^0eng^  
 OCLC Ctry: nyu DtSt: s Dates: 1875 ,  
 264\_1 New York : #b Printed by order of the Board of  
 Trustees, #c 1875.

**No publication date but copyright date present**

MARC 008: 101007t19721972nyu^^^^^^^^^^^^000^0eng^  
 OCLC Ctry: nyu DtSt: t Dates: 1972 , 1972  
 264\_1 New York, New York : #b Dell Publishing Co., Inc.,  
 #c [1972?]<sup>v</sup>  
 264\_4 #c ©1972

**Both publication and copyright date and they are different**

MARC 008: 101007t19821980scu^^^^^^^^^^^^000^0eng^  
 OCLC Ctry: scu DtSt: t Dates: 1982 , 1980  
 264\_1 Columbia, S.C. : #b H.W. Williams Co., #c 1982.  
 264\_4 #c ©1980

**Both publication and copyright date are present for a reprint; code DtSt for reprint**

MARC 008: 101007r19961951nyu^^^^^^^^^^^^000^0eng^  
 OCLC Ctry: nyu DtSt: r Dates: 1996 , 1951  
 264\_1 New York : #b Oxford University Press, #c 1996.  
 264\_4 #c ©1995  
 500\_\_ Earlier published as: The new Oxford illustrated  
 Dickens. [London] ; [New York] : [Oxford University Press],  
 [1951-59].

**For more details**

OCLC Bibliographic Formats and Standards: <http://www.oclc.org/bibformats/en>  
 PCC guidelines for the 264 field: [www.loc.gov/aba/pcc/documents/264-Guidelines.doc](http://www.loc.gov/aba/pcc/documents/264-Guidelines.doc)

<sup>i</sup> <http://www.oclc.org/bibformats/en/2xx/260.html>

<sup>ii</sup> Many of this examples are found at <http://www.oclc.org/bibformats/en/2xx/264.html>

<sup>iii</sup> Note that in RDA, the publication place and name are core elements.

<sup>iv</sup> *Bibliographic Formats and Standards* (BFS) describe this fixed field as: "The state or country of publication, production or execution." Neither BFS nor *PCC guidelines for the 264 field* address it specifically, but in this cheat sheet, places of distribution and manufacture are considered places of "execution."

<sup>v</sup> If you are convinced that that publication date is the same as the copyright date, for example if the date was found on the publisher's website, then the question mark is not need.