1. Formats, formats, formats?
   Do I send emails? Snail mail? (Handwritten still works if the timing works, if not, email and say why you are emailing)
   Phone calls? (typically, no unless urgent information prompts ...Drop by? Typically no, unless asked to drop off info)

2. At a minimum - thank you notes are appropriate (To everyone? Only chair?)
   Chair or group leader or interviewer for sure
   Other people you have met if the number is not great

3. You took notes, so review them
   Take notes during the interview and refer back to them to be specific
   Note any questions asked and be sure follow up information answers them
   You may vary content in follow up information, but only a little ...if you have new information give to everyone the same or just to chair...if you are answering a question they asked, okay to give to everyone)

4. Identify areas for:
   a. Further connections
   Ask questions or answer questions or identify future events or activities where they might see you
b. **Illustrations of the match/further validation**
   If you think of a new reason why you are a specific match, tell them in follow up contact
   If you need to follow up with validation of a credential, do so

c. **Expanded answers**
   If you want to give them more information on something you mentioned or introduced, do so

d. **Corrected answers**
   If you want to clarify or correct, do so in follow up information
   Clarify any changed data such as a new URL, or phone number of a reference has change
   If you feel you misspoke, give them the correct answer

Other?