

## Tayshas High School Reading List

### By-laws, Policy and Procedures

**Charge** To select a recommended reading list designed for young adults of Texas, grades 9-12, from books published in the two years prior to the list being published and to annotate said list.

**Purpose of the List** The Tayshas High School Reading List (THSRL) is a recommended reading list developed by public and school librarians from the Young Adult Round Table (YART). The purpose of the list is to encourage students in grades 9-12 to explore a variety of current books. The Tayshas list is intended for recreational reading, not to support a specific curriculum. Due to the diversity of this age range, Texas librarians should purchase titles on this list according to their individual collection policies. Each book on the list has been favorably reviewed for grades 9-12 in a professional review source.

**Target Audience** The list is prepared for use by students in grades 9-12 and annotations will be written to attract the YA reader.

### **Selection Criteria**

**Eligibility Time Frame** The Committee will consider and vote on books published within the 2 years prior to the year the list is published. Nominations may be accepted from the field and Committee up to October 1 of that calendar year.

Field/community suggestions must be submitted on the official form, which is available on the YART web site. Community suggestions will not be considered official Tayshas nominations until a Tayshas Committee member recommends them to the Tayshas Committee.

The chair informs the committee of field suggestions which remain active until all nominations are closed. If no committee member recommends a field suggestion, the title is dropped from consideration.

**Nomination criteria** The book must be favorably reviewed in a scholarly journal for grades 9-12. The person making the nomination must have read the book.

## **Content**

- a. Titles shall be nominated that reflect a variety of difficulty levels for readers in grades 9-12, i.e. a book for unsophisticated readers beginning the ninth grade and one for mature twelfth graders.
- b. The committee strives for a fairly equal distribution of books targeting each of the four grade levels and within each set further seeks balance in areas such as genre, gender appeal, interest, subject, and difficulty.
- c. There will be no limit of titles by a specific author.
- d. A book **may not** be re-nominated that was considered the previous year by the Tayshas Committee.
- e. A book **may not** be considered if was chosen for the Lone Star Reading List the previous year.

The Tayshas High School Reading List Committee will follow the following policy guidelines:

- Statement on Intellectual Freedom: <http://www.txla.org/pubs/ifhbk.html>
- Library Bill of Rights: <http://www.txla.org/pubs/ifhbk.html>
- "Free Access to Libraries for Minors": <http://www.txla.org/pubs/ifhbk.html>
- ALA American Values Statement: [http://www.ala.org/alaorg/oif/lib\\_val.html](http://www.ala.org/alaorg/oif/lib_val.html)

**Committee Members** The THSRL Committee shall be comprised of the Chair, advisor (past-chair), eight members, and a non-voting administrative assistant who are members of the Young Adult Round Table. Ex-officio, non-voting members shall be the Texas Library Association (TLA) Executive Director and a liaison from the TLA Executive Board, who shall be appointed by the TLA President.

## **Qualifications**

- a. Members shall be appointed by the YART Chair-Elect from a list of YART volunteers.
- b. Committee members and the administrative assistant shall serve a three-year term to commence at the close of the Annual Conference of TLA.
- c. A THSRL Committee member must be a current member of YART throughout their term of appointment, must work directly with young

- adults in grades 9-12 throughout their term of appointment, and must not currently be affiliated with an author, illustrator, or publisher in any capacity that might interfere with the integrity of this committee.
- d. Members may not serve two consecutive terms as committee members but may be appointed Chair.
  - e. If a committee member cannot serve out the full term, the YART Chair will appoint a replacement from a list of YART volunteers to serve the remainder of the term of office.

### **THSRL Committee Responsibilities**

- a. Guide and direct the educational focus of the THSRL Program.
- b. Prepare a selected reading list for the THSRL Program, based on nominations submitted to the committee.
- c. Monitor the production and distribution of the THSRL list.
- d. Assist in monitoring the use of the THSRL trademark/logo and apprise the TLA Executive Board of any known infringements associated with its use.
- e. Attend all meetings. Members who are not able to attend all meetings may be asked to resign their position.
- f. Participate in the function of the committee. Members will be asked to make nominations and to read all nominated books. Those who are not able to do so may be asked to resign their position.
- g. Submit employment verification form signed by principal or supervisor.
- h. Present book talks during the Annual Conference.
- i. One member will be elected secretary to take minutes and provide copies of minutes for each meeting.
- j. One member will be asked to volunteer to organize the volunteers at the Annual Conference booth.

**Administrative Assistant** An administrative assistant will be chosen by the YART Chair-Elect for a three-year term. When possible, the selection of the administrative assistant will be made from current or recent Tayshas committee members. The administrative assistant maintains contact with the publishing companies, submits special book requests to the publishers, disseminates the final list to the publishers and to the YART electronic distribution list, sends field nominations from the website to the chair, compiles pertinent reading list data annually, and other such duties assigned by the Chair. The administrative assistant is a non-voting member of the Committee.

**Chair** The Chair is appointed by the YART Chair-Elect for a two-year term and, as such, has the right to vote and to enter into discussion of titles. It should be understood, however, that the primary responsibility of the Chair is facilitator of the Committee's charge, including all business matters. The Chair should only discuss a title after other committee members have had an opportunity to speak so as not to unduly influence the decision.

### **Qualifications**

- a. The THSRL Committee Chair is selected from past or present members of the THSRL Committee.
- b. The THSRL Committee Chair must be a current member of YART, must work directly with young adults from grades 9-12, and must not be currently under contract or employed by a publishing company in any capacity that might interfere with the integrity of this committee.
- c. The THSRL Committee Chair shall serve a two-year term.
- d. If the THSRL Committee Chair cannot serve out the full term, the YART Chair shall appoint an interim Chair to serve the remainder of the term of office.

### **Responsibilities**

- a. Guide and direct the educational focus of the THSRL Program.
- b. Review the goals, objectives, guidelines, policies, and procedures of the THSRL Committee and recommend improvements in the general operation of the program total and YART Executive Boards.
- c. Attend the TLA Annual Conference, the TLA Annual Assembly, YART executive board meetings, and the voting THSRL Committee meetings.
- d. Maintain/update the THSRL Program "Manual of Policy and Procedures" and make it available upon request.
- e. Schedule meetings, plan agendas, oversee the preparation and dissemination of meeting minutes, etc.
- f. Monitor the use of the THSRL trademark/logo and keep the TLA Executive Board apprised of any known infringements associated with

its use.

g. Publish and maintain nominations, and submit the updated nomination list to the committee members and the YART webmaster for posting on the TLA website.

### **TLA Responsibilities**

a. The TLA Executive Board will monitor the use of the THSRL trademark/logo and take legal action against infringements associated with its use. This board will also set the fee and guidelines for use of the trademark.

b. The TLA Office will assist in the distribution of the THSRL each year.

### **YART Executive Board Responsibilities**

a. Guide and direct the educational focus of the Tayshas High School Reading List.

b. Review the goals, objectives, guidelines, policies and procedures of the THSRL Program and make recommendations for program improvements.

c. Establish guidelines for the selection of THSRL Committee members.

d. Assist in monitoring the use of the THSRL trademark/logo and apprise the TLA Executive Board of any known infringements associated with its use.

**Advisor/ Past-Chair** The past chair will remain active for one year as advisor to mentor to the current Tayshas chair as needed. The past chair is not required to attend meetings, does not vote, does not participate in book discussions nor nominate titles.

**Discussing the List** The Tayshas committee meets during the TLA Annual Conference and in the fall to discuss (*and vote for*) the nominated books. After observer comments, the Chair will provide each book's nominator with the first opportunity to address that title if he/she so desires. The other members of the committee may be recognized by the chair to contribute to the discussion. Every nominated book is available for discussion. Committee members are asked to focus on the literary merit of the book, including audience, voice, point of view, genre and readability. The committee may choose to remove a book from the nomination list if it does not meet the committee's standards.

**Comments from Observers** All Committee meetings will be open to TLA members.

Before the committee discusses each nominated title, an opportunity will be given to observers to make short comments, no longer than one minute about the books, but the Chair reserves the right to cut short the discussion if necessary. Observers will not be allowed during the final voting process.

Publishers' representatives are requested to refrain from participating in discussion or asking for comments about their own books.

**Voting Procedures** *Final selections are made at the fall meeting. After comments from observers and discussion by the committee members, a vote is taken to determine if a title should be included on the final list.*

Observers will not be allowed during the final vote. A title must receive 6 of 9 votes in order to be on the final list.

After the final selection, members of the committee choose the books they will book talk at the Annual Conference. The member will annotate the titles he/she will be presenting. These annotations must be submitted to the chair before the Annual Conference.

**Availability of Lists for General Distribution** The list of nominations will be updated monthly. The cumulative list of nominations will be available electronically on the TLA website on a monthly basis. The list of nominations will also be sent to the YART membership electronic distribution list. The final list of nominations will be available after October 1st.

Following its last meeting, the committee will provide the Young Adult Round Table with the final annotated list of selected titles. The YART webmaster will post the list to the TLA website. The chair will post the list to the YART membership electronic distribution list and other distribution lists as appropriate. The administrative assistant will contact the publishers. The list will also be submitted to the Texas Library Journal, the TLACast, and the YA Round Table Revue.